

# Roadmap

## to Success:

a business education series

# Got Quickbooks But Still Need Help? Quickbook Quick Tips for Small Business

Presenter: **Roberta Simmons** Quickbook Pro-advisor  
Quick Bookkeeping Service



**Thursday, October 6, 2011 • 7:30 a.m. – 9:30 a.m.**

Seating is limited. RSVP by: September 29, 2011 to [perickson@hendersonchamber.com](mailto:perickson@hendersonchamber.com) or call 702-992-7200

1. Do you know who owes you money? (accounts receivable)
2. Do you know who you owe? (accounts payable)
3. Performing payroll functions in Quickbooks

FREE to Henderson  
Chamber members

A QuickBooks ProAdvisor at Quick Bookkeeping Services, Roberta Simmons is responsible for accounting, payroll, QuickBooks training, marketing, and business consulting, for her company.

**\$25 non-members**

**Workshop Location:**

**112 S. Water St., Henderson, NV 89015**



The Henderson Business Resource Center is a non-profit organization under the Henderson Chamber of Commerce Foundation; designed as a Business Incubator to strengthen and diversify the local economy.

[www.hendersonbizcenter.com](http://www.hendersonbizcenter.com)  
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